

Social Events Booking Form



Please complete this booking form in clear block text and return to the Functions Manager via functions@cliffordpark.com.au or in person to the main office at Clifford Park Racecourse

Venue	<input type="checkbox"/> Dalrello Deck	<input type="checkbox"/> Clive Berghofer Grande Atrium
	<input type="checkbox"/> Bernbourough	<input type="checkbox"/> Neil Mansell Entertainment Auditorium
	<input type="checkbox"/> J.J. Atkins Terrace	<input type="checkbox"/> Main Bar / Bistro / QES Deck
	<input type="checkbox"/> Winning Post	<input type="checkbox"/> Other _____

Booking details

Name of Event			
Type of Event			
Onsite Contact	Name:	Mobile:	
Time/Date of Event Venue hire up to 6 hours	Date:	Start Time:	End Time: (11pm Bar Closes)
Pre-Event Setup	Date:	Time:	(Must be between 10am & 3pm – Mon - Sat)
Post-Event Pack Down	Date:	Time:	(Must be between 10am & 3pm – Mon - Sat)
Venue Set Up Style			
Expected Attendees			
Please Note: Final guest confirmation is required 4 days prior to your event. This is the minimum number of guests you will be invoiced room hire for.			

Applicant details

Applicant Name			
Organisation Name	(If Applicable)		
Organisation ABN	(If Applicable)		
Address			
City/Suburb	Post Code:		
Phone (W)	Phone (M):		
Email Address			
Relationship To CP	<input type="checkbox"/> Sponsor	<input type="checkbox"/> Member	<input type="checkbox"/> Recurring Event <input type="checkbox"/> New Event

CLIFFORD PARK RACECOURSE, PO BOX 6037, TOOWOOMBA WEST QLD 4350



07 4634 6066



07 4633 1256



www.cliffordpark.com.au



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Event details

Will Bar Service Be Required?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will Alcohol Be Served?	<input type="checkbox"/> No	<input type="checkbox"/> Yes – Please complete and return the bar tab form when booking
Will Catering Be Served?	<input type="checkbox"/> No	<input type="checkbox"/> Yes – Catering selections are required 8 days prior to your event date
Is A TOTE Operator Required? \$200 flat rate per operator	<input type="checkbox"/> No	<input type="checkbox"/> Yes – Only Atrium, Winning Post & Dalrello have private betting facilities

Other:	
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Payment details

<input type="checkbox"/> CASH	<input type="checkbox"/> CHEQUE	<input type="checkbox"/> BANKCARD	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> DIRECT DEPOSIT	<input type="checkbox"/> INVOICE
Bank Details:	A/C: Toowoomba Turf Club BSB: 014 657 Account: 402 436 077					
Card Details:	Name on Credit Card:					
	Card Number:					
	Expiry Date: / CCV: Signature:					

Additional notes

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Signatures

I, the above applicant, accept the hire costs and venue limitations as set by Clifford Park Racecourse and agree to pay the required deposit upon returning of the booking form. I understand that until all documentation and deposit payment is received my booking date is not secured or confirmed. I understand that my event may be cancelled or changed should an issue arise due to safety concerns issued by government or health directives. I have read the terms and conditions of hire and hereby accept and agree to abide by the outlined conditions.

..... / /
NAME	SIGNATURE	DATE

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